Career Opportunity

Senior Associate, Programs

Reporting to: Regional Director, Sindh

Location: Karachi

Recruitment Type: Full Time

Teach For Pakistan is a national non-profit organization committed to creating a powerful social movement for equity and excellence in education. We enable Pakistan’s best young talent to teach for two years in underserved communities, and drive systemic change in education throughout their lives. Teach For Pakistan envisions the day when every child in Pakistan will participate in an education that nurtures them to become loving, thinking and engaged citizens. To that end, we are aiming to grow our movement aggressively over the coming years, and are looking for a team member who will work passionately and rigorously to achieve this goal.

The Role

The Senior Associate, Programs will be responsible for supporting with launch of Teach for Pakistan’s operations in Sindh. The incumbent will contribute to the strategy of the regional operations, assist in functions such as fundraising, government relations, Alumni relations, placement partners, communications strategy and support with activities marking the launch of Teach for Pakistan in Sindh. The individual will play a critical role in supporting the organization in setting a strong foundation in various districts of Karachi, which will allow it to expand its footprint further in Sindh.

Primary Responsibilities

- Support with research activities for development of strategy for regional operations
- Design and implement interventions for strengthening relations with Teach for Pakistan Alumni in Karachi
- Support with development of partnership pitch for potential institutions and individual supporters
- Build and manage authentic relationships with all stakeholders: government officials, individual and institutional partners, school staff
- Ensure timely and effective communication and resource sharing with different partners
- Design and support execution of activities and events for launch of Teach for Pakistan in Sindh
- Coordinate with Teach for Pakistan Islamabad for execution of activities related to the launch of operations in Karachi
- Create strategy and process for securing school placements and establish initial relationships with the schools for placement of Fellows
- Take ownership of self-growth and independent learning; build necessary capacities to enable own and others’ effectiveness
The Ideal Candidate is a self-starter who thrives in a high-stakes role, enjoys developing and maintaining relationships with multiple stakeholders, is resourceful, believes in their own capacity to learn new things and grow, and is deeply committed to social change and equal opportunity.

S/he will have the following qualifications and skills:

- Bachelor’s degree required, Masters preferred, in the areas of education, curriculum, humanities, psychology and/or social sciences
- 1-2 years of relevant working experience
- Knowledge of event management and prior fundraising experience is preferred
- Excellent written and verbal communication skills, especially in English
- Deep commitment to Teach For Pakistan’s mission
- Excellent critical thinking and problem-solving skills
- Willingness and comfort with travel to peri-urban and rural schools required
- Adaptability to work in diverse situations and circumstances

Salary and benefits will be competitive and commensurate with the candidate’s skills, qualifications and experience.

How To apply: Send us your resume and cover letter at careers@iteachforpakistan.org. Since we will be hiring on an on-going basis, the applications sent in earlier will have a higher chance of selection.

A few important notes to keep in mind for submitting your application, without which it will not be considered:

- Please mention the job title in your email subject.
- A generic cover letter will disqualify you from consideration. Your cover letter must address the following questions:
  - Why are you interested in working with Teach For Pakistan?
  - What specific skills, experiences and mindsets make you a good fit for the role and the organization?
  - What challenges would you face in the role and how would you overcome them?

We strongly encourage you to learn more about us at www.iteachforpakistan.org, before applying.
Incorporated as a non-profit company under Section 42 of the Companies Act 2017
A partner in the Teach For All Global Network